**Job Interview**

**Event**

**\*Master**

**Job Interview Competition**

**Student Instructions**

**Procedures:**

* You will be evaluated on the below listed competencies. Be very familiar with them, and develop them in your presentation.
* You may use notes, but only those created during your preparation time.
* You will have 10 minutes to prepare and 10 minutes to interview.

**Competencies/Indicators to be evaluated:**

* Demonstrate effective verbal communication by:
  + Using proper grammar and vocabulary
  + Addressing people properly
* Complete a job application
* Complete an employment interview to include
  + Pleasant, sincere approach
  + Appropriate appearance
  + Proper posture
  + Complete and concise responses
  + Appropriate questions asked of potential employer

**Event Situation:**

You are a Marketing student interested in securing part-time employment. A local juice bar, **Juice Range**, is looking for a part time associate. **Juice Range** offers cold pressed juice, smoothies, toasts, soups, acai bowls, cleanses, wellness shots and coffee.

**Juice Range** is seeking energetic team members with personality, who are hardworking, punctual, up-beat, multi-taskers who can provide 110% customer service in a healthy and fun environment.

The **Juice Range** team member will be responsible for serving customers in a 'front-of-the-house' capacity, making smoothies, toasts, etc., as well as using the industrial juicer to prepare and bottle cold pressed juice, and prep menu items such as toast spreads, soups, smoothie bowls etc.

You have the makings of a **Juice Range** team member if you are:

* Friendly and Great with People & Service Oriented
* Positive, Professional and Polished
* A Self-Motivated Team Player, Happy to Work Solo or With Others
* Follows Through with Assigned Tasks
* A Capable Multitasker
* Ethical and Full of Integrity
* Detail-Oriented and Cares about Cleanliness

You have already submitted your online application and are now preparing to interview with **Juice Range** Owner.

**Job Interview Competition**

**Judges Instructions**

**Procedures:**

* Please review the student instructions to better understand the event and your role.
* The student will have 10 minutes to prepare and 10 minutes to make a presentation.

**Event Situation:**

You are the Owner of **Juice Range** a local juice bar. **Juice Range** is looking for a part time associate. **Juice Range** offers cold pressed juice, smoothies, toasts, soups, acai bowls, cleanses, wellness shots and coffee. **Juice Range** is seeking energetic team members with personality, who are hardworking, punctual, up-beat, multi-taskers who can provide 110% customer service in a healthy and fun environment.

The **Juice Range** team member will be responsible for serving customers in a 'front-of-the-house' capacity, making smoothies, toasts, etc., as well as using the industrial juicer to prepare and bottle cold pressed juice, and prep menu items such as toast spreads, soups, smoothie bowls etc.

The ideal **Juice Range** team member will be:

* Friendly and Great with People & Service Oriented
* Positive, Professional and Polished
* A Self-Motivated Team Player, Happy to Work Solo or With Others
* Follows Through with Assigned Tasks
* A Capable Multitasker
* Ethical and Full of Integrity
* Detail-Oriented and Cares about Cleanliness

**Please ask the following interview questions of each candidate:**

1. Tell me a little about yourself and why you have applied to work here?
2. Please describe any preparation you have had to perform customer service effectively.
3. What do you feel would be the most difficult part of this job?
4. If I asked your marketing teacher to describe you, what would they say?
5. How do you typically respond when you are faced with completing many tasks that need to be done at the same time?
6. What is your best strength or character trait that would help you in this job?

**Evaluation:** The event begins when the student approaches you

* Although work experience is important, please do not evaluate students on their employment, rather on their Marketing Education experiences and job acquisition abilities.
* Evaluate the application on student ability to follow directions and completeness of the application.
* You may ask the student if they have any questions for you as you finish your interview. Be sure that you do this with all students or none of them – be consistent. They should be prepared to ask you questions but it is up to you if you want to provide the prompt to them.
* Please be realistic and remember we are trying to create a positive, educational experience for our students.

**Student Name:**

**ID:**

**Job Interview Evaluation**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Excellent** | **Good** | **Fair** | **Poor** | | **Total** |
| **Complete an application by:** | | | | | | |
| 1. Following directions | 5 | 4 | 3,2 | 1, 0 |  | |
| 2. Answering all requested information (no blank spaces) | 5 | 4 | 3,2 | 1, 0 |
| 3. Applying correct spelling | 5 | 4 | 3,2 | 1, 0 |
| **Complete an interview** | | | | |  | |
| **a. Create a positive first impression to include:** | | | | |
| 4. Pleasant, sincere approach | 5 | 4 | 3, 2 | 1, 0 |  | |
| 5. Firm handshake | 5 | 4 | 3, 2 | 1, 0 |
| 6. Proper posture | 5 | 4 | 3, 2 | 1, 0 |
| 7. Good eye contact | 5 | 4 | 3, 2 | 1, 0 |
| 8. Appropriate appearance | 5 | 4 | 3, 2 | 1, 0 |
| 9. Proper grammar and vocabulary | 5 | 4 | 3, 2 | 1, 0 |
| **b. Answer the following questions with complete and concise responses:** | | | | |  | |
| 10. Question #1 | 5 | 4 | 3, 2 | 1, 0 |  | |
| 11. Question #2 | 5 | 4 | 3, 2 | 1, 0 |
| 12. Question #3 | 5 | 4 | 3, 2 | 1, 0 |
| 13. Question #4 | 5 | 4 | 3, 2 | 1, 0 |
| 14. Question #5 | 5 | 4 | 3, 2 | 1, 0 |
| 15. Question #6 | 5 | 4 | 3, 2 | 1, 0 |
| 16. Asked appropriate questions of employer | 10, 9, 8 | 7, 6, 5 | 4, 3, 2 | 1, 0 |  | |
| 17. Overall Impression | 15,14,13,12 | 11,10, 9, 8 | 7, 6, 5, 4 | 3, 2,1,0 |